

Wednesday, 14 January 2026

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AUDIT AND GOVERNANCE COMMITTEE

You are summoned to a meeting of the Audit and Governance Committee which will be held in Committee Room 1, Council Offices, Woodgreen, Witney, Oxfordshire OX28 1NB on **Thursday, 22 January 2026 at 6.00 pm.**



Giles Hughes
Chief Executive

To: Members of the Audit and Governance Committee

Councillors: Carl Rylett (Chair), Ruth Smith (Vice-Chair), Joy Aitman, Andrew Beaney, David Jackson, Edward James, David Melvin, Elizabeth Poskitt, Nigel Ridpath, Sandra Simpson, Alex Wilson, Victoria M Field (Independent Member) and Richard Deuttenburg (Independent Member).

Recording of Proceedings – The law allows the public proceedings of Council, Executive, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

AGENDA

1. **Minutes of Previous Meetings (Pages 5 - 12)**

To approve the restricted minute for Item 10 from the meeting of the Audit and Governance Committee on 25 September 2025 - Cyber Security Update. The minute can be seen at Item 11 of this agenda.

To approve the minutes of the meeting held on 27 November 2025.

2. **Apologies for Absence**

To receive any apologies for absence. The quorum for the Audit and Governance Committee is 4 Members.

3. **Declarations of Interest**

To receive any declarations from Members of the Committee on any items to be considered at the meeting

4. **Participation of the Public**

To receive any submissions from members of the public, in accordance with the Council's Public Participation Rules.

The deadline for submissions is 2.00pm, two clear working days before the meeting.

5. **Budget Strategy Papers (Pages 13 - 60)**

Purpose:

To present the Capital, Investment and Treasury Management Strategies for review for 2026/27 budget setting process.

Recommendation:

That the Audit and Governance Committee resolves to:

- I. Note the strategies in annexes A, B and C.

6. **Internal Audit Progress Report (Pages 61 - 76)**

Purpose:

To present a summary of the audit work concluded since the last meeting of this Committee.

Recommendation:

That the Audit and Governance Committee resolves to:

- I. Note the report.

7. **Strategic Risk Register (Pages 77 - 86)**

Purpose:

The report brings to Members the current version of the Strategic Risk Register for information and assurance that risks to the Council are being managed and appropriate actions are being taken to mitigate risk.

Recommendation:

That the Audit and Governance Committee resolves to:

- I. Note the contents of the report and annex.

8. **Code of Corporate Governance (Pages 87 - 150)**

Purpose:

To present the latest version of the Local Code of Corporate Governance for adoption by West Oxfordshire District Council

Recommendation:

That the Audit and Governance Committee resolves to:

- I. Review and adopt the latest version of the Local Code of Corporate Governance.

9. **Audit and Governance Committee Work Programme (Pages 151 - 154)**

Purpose

For the Committee to review and note its work programme.

10. **Exclusion of Public and Press**

If The Audit and Governance Committee wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Committee to pass a resolution in accordance with the provisions of section 100A of the Local Government Act 1972 on the grounds that their presence could involve the likely disclosure of exempt information as described in paragraph 7 of Schedule 12A of the Local Government Act 1972.

The Audit and Governance Committee may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

11. **Restricted minute for Item 10 from the meeting of the Committee on 25 September 2025- Cyber Security Update (Pages 155 - 156)**

Restricted minute from the Item 10 - Cyber Security Update from the meeting of the Audit and Governance Committee held on 25 September 2025.

(END)